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MANPOWER AND WELFARE DIVISION

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RELEASED

JUN 17 1975

B-5019

The Honorable William V. Roth, Jr.
United States Senate

Dear Senator Roth:

In your December 5, 1974, letter, you requested information concerning attendance by Federal, State, and local welfare employees at conferences of the American Public Welfare Association (APWA). We discussed the request with your office on March 13, 1975, and described the information we planned to provide--schedules showing locations of the conferences, the hotels used, and statistics on attendance and participation based on data supplied by the APWA. The following are enclosed:

- Enclosure I - Schedule showing the location of and attendance at annual conferences of the American Association of Public Welfare Information Systems Management, APWA, 1968-1974, and copies of the invitation and program for the 1974 conference;
- Enclosure II - Schedule showing the location of and attendance at National Round Table Conferences of the APWA, 1965-1971;
- Enclosure III - Schedule showing the location, program participants, and average attendance at regional conferences of the APWA during 1974; and
- Enclosure IV - Schedule showing the location of and attendance at annual conferences of the American Association of Public Welfare Attorneys, APWA, 1968-1974 and copies of the invitation and program for the 1974 conference.

APWA and Department of Health, Education, and Welfare officials said that the Federal Government does not participate directly in financing the conferences. However, costs of State and local employees attending the conferences would probably be included in their States' public assistance administrative expenses. Thus, under current law,

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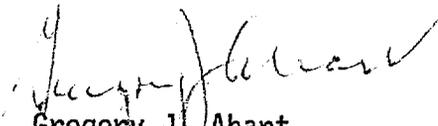
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50 or 75 percent of these expenses, depending on the nature of the conferences, would be paid by the Federal Government. We did not attempt to determine the amount of Federal payments to States which might be attributable to any of the conferences.

In your letter, you also asked us to determine, if possible, whether first class air travel was used by anyone attending the conferences. As agreed with your office, we limited our review to the travel of Federal personnel attending the 1974 Virgin Islands conference (Enclosure I). Of the 25 Federal employees APWA had registered for the conference, two did not attend, and three others traveled at their own expense. The Federal Government cost for air travel of the remaining 20 was on the basis of less than first class.

We trust that the foregoing will serve your purpose. We do not plan to distribute this report further unless you agree or publicly announce its contents.

Sincerely yours



Gregory J. Ahart
Director

Enclosures - 4

AMERICAN ASSOCIATION OF PUBLIC WELFARE INFORMATION SYSTEMS MANAGEMENT, APWA
LOCATION OF AND ATTENDANCE AT ANNUAL CONFERENCES: 1968-1974

Year	LOCATION		Total	AFFILIATION			
	City & State	Hotel		Federal	State & Local Welfare	Other ^{1/}	Other ^{2/}
1974	St. Thomas, U.S. Virgin Islands	Frenchman's Reef	177	25	91	12	49
1973	San Francisco, California	Hilton	233	38	135	16	44
1972	New Orleans, Louisiana	The Monteleone	189	36	102	16	35
1971	Oklahoma City, Oklahoma	Hilton Inn	144	11	108	10	15
1970	Denver, Colorado	Downtowner Motor Inn	122	14	80	13	15
1969	Dallas, Texas	Adolphus	81	13	56	1	11
1968	Chicago, Illinois	Midland	85	10	5	8	14

^{1/}Includes staff of State central data processing units, State departments of administrative services, city or county data processing units, administrative service divisions, etc.

^{2/}Includes educators in management and social welfare, systems analysis and management consultants, and representatives of accounting firms and insurance carriers.

AMERICAN PUBLIC WELFARE ASSOCIATION

1155 Sixteenth Street, N.W. • Suite 201 • Washington, D.C. 20036 • Telephone: (202) 833-9250

MEMORANDUM

July 24, 1974

TO: Section Members and Conference Invitees

FROM: Robert Nakamoto, Chairman
Information Systems Management Section, APWA

SUBJECT: Seventh National Conference on Information Systems Management

It is a pleasure to invite you to attend the Seventh National Conference on Information Systems Management of the American Public Welfare Association. The conference will be held at the Frenchman's Reef Holiday Inn, St. Thomas, U.S. Virgin Islands, September 24-28, 1974.

A preliminary agenda, registration form, and hotel reservation form are enclosed. Special emphasis in program content is being given to topics of interest to state and local administrators and administrative personnel, to applications systems, computer center management, and other general program areas.

The hotel has granted special room rates of \$50.50 per person for double occupancy; \$90.10 for single occupancy. (These are flat rates which cover four nights at the hotel and are contingent upon our picking up a minimum of 50 double rooms.) Room reservations should be made by September 1, 1974, with the hotel directly. The registration fees include the costs of conference materials; informal discussions and social hours; coffee breaks and other expenses incidental to the program.

For your added convenience, we have appointed Trans-Global Travel, Inc., 6999 Reisterstown Road, Baltimore, MD 21215 (telephone: area code 301, 358-7600) as the official travel coordinator for the conference. They will be communicating directly with you shortly regarding the least expensive mode of air travel from your home city. They will be at your disposal to handle any and all details regarding travel to and from St. Thomas and stop-overs en route.

Your assistance in advising your colleagues of this important conference and your help in promoting attendance will be greatly appreciated. Please send your own advance conference registration form and payment to: Benjamin O. Hendrick, Acting Assistant Director, American Public Welfare Association, 1155 16th Street, N.W., Suite 201, Washington, DC 20036, by September 1, 1974. Pre-registration fees are \$40 for participants who are individual members of APWA, and \$55 for non-members. Registration at the conference desk will be \$45 for members and \$60 for non-members. We hope you will take advantage of the reduced fees through advance registration.

As a matter of general information, casual clothes will be the rule for conference sessions and daytime wear. You may wish to dress more formally for social events and evenings. Sweaters or light jackets may be needed for cool evening hours.

We look forward to seeing you in St. Thomas.

Enclosures

SEVENTH ANNUAL CONFERENCE ON INFORMATION SYSTEMS MANAGEMENT

Sponsored by Data Processing Section

American Public Welfare Association

Frenchman's Reef Holiday Inn, St. Thomas, U.S. Virgin Islands

September 24 - September 27, 1974

P R O G R A M

Tuesday, September 24

*3:00 p.m. - 6:00 p.m. Registration

*4:00 p.m. - 6:00 p.m. State Representatives Meeting

Wednesday, September 25

8:00 a.m. - 9:00 a.m. Registration

9:00 a.m. - 9:30 a.m. Conference Opening Session

The Honorable MELVIN H. EVANS, Governor of the Virgin Islands

9:30 a.m. - 10:30 a.m. Supplemental Security Income (SSI)
Plenary Session10:45 a.m. - 11:45 a.m. A. Systems Consideration in an Umbrella Agency
Concurrent Sessions

B. Medicaid Management Information System

C. Data Base Management

D. Data Processing Training Session at County/City Levels

1:15 p.m. - 2:15 p.m. National Health Insurance - The States and Local Governments
Plenary Session2:30 p.m. - 4:30 p.m. A. Federal - State Relationships
Concurrent Sessions

B. Integrated Client Information Systems

C. Cost Allocation Systems

D. Nationwide Demonstration Program (NDP) Transfer:
Florida to Virgin Islands

4:30 p.m. - 5:15 p.m. Exhibits and Demonstrations

* Time may be adjusted to accommodate travel schedules.

Thursday, September 26

- 8:00 a.m. - 9:00 a.m. Registration
- 9:00 a.m. - 10:15 a.m. Delivery and Management of Social Services
Plenary Session
- 10:30 a.m. - 11:45 a.m. Concurrent Sessions
- A. Management Implications of Quality Control Information
 - B. Model Automated Food Stamp System
 - C. Social Service Management System
 - D. Federal Regulations and ADP Costs
- 1:00 p.m. - 1:30 p.m. Business Session
- 1:30 p.m. - 2:30 p.m. Professional Standards Review Organization (PSRO)
Plenary Session Information Requirements
- 2:45 p.m. - 4:30 p.m. Concurrent Sessions
- A. Management Involvement in Systems
 - B. Alabama Client Information System
 - C. Consultants - Use, How and When
 - D. SSI/SDX Workshop
- 4:30 p.m. - 5:15 p.m. Exhibits and Demonstrations

Friday, September 27

- 9:00 a.m. - 10:15 a.m. Data Security, Confidentiality, and Privacy
Plenary Session
- 10:30 a.m. - 11:45 a.m. Concurrent Sessions
- A. Health Maintenance Organizations (HMO)
 - B. Medicaid with Supplemental Security Income
 - C. Workshop - Information Sharing among Small States
 - D. Paper Crisis: Microform
- 1:30 p.m. - 4:00 p.m. Tour - Virgin Islands Insular Department of Social Services

End of Session

ADVANCE REGISTRATION

Seventh National Conference

Information Systems Management Section
American Public Welfare Association

Frenchman's Reef
St. Thomas, U.S. Virgin Islands

NAME _____
Please print (Last) (First) (Middle initial)

TITLE _____

AGENCY _____

AGENCY ADDRESS _____

CITY _____ STATE _____ ZIP _____

(Please give home address also if you wish APWA material sent to your home
_____.)

(Name and relationship of relative who will accompany me and eligible for guest
registration*: _____.)

Pre-registration (advance) fee: ^{1/}

- Registration as individual APWA member.....\$40.00
- Registration - non-member of APWA.....\$55.00
- *Guest Registration (includes social events).....\$15.00

Make checks payable to the AMERICAN PUBLIC WELFARE ASSOCIATION.

Mail advance registration form with check to: Mr. Benjamin O. Hendrick
American Public Welfare Association
1155 16th Street, N.W., Suite 201
Washington, DC 20036

ADVANCE REGISTRATION SHOULD BE RECEIVED BY SEPTEMBER 1, 1974.

^{1/} Fee for registration at Conference Desk will be:

As individual APWA member.....\$45.00

As non-member of APWA.....\$60.00

PRINTOUTS



Latest input from all across the country

AMERICAN ASSOCIATION OF PUBLIC WELFARE
INFORMATION SYSTEMS MANAGEMENT
of the
AMERICAN PUBLIC WELFARE ASSOCIATION
1155 16th Street, N. W., Suite 201, Washington, D. C. 20036

SEVENTH ANNUAL CONFERENCE ON INFORMATION SYSTEMS MANAGEMENT

Frenchman's Reef, St. Thomas, U. S. Virgin Islands

September 24-28, 1974

P R O G R A M

Tuesday, September 24

3:00 p.m. — 6:00 p.m.	Registration
4:00 p.m. — 6:00 p.m.	Meeting of the Executive Committee with State and Local Representatives
6:30 p.m.	Welcome — Rum Cocktail Party Sponsored by Frenchman's Reef

Wednesday, September 25

8:00 a.m.	Registration
9:00 a.m. — 9:30 a.m.	Opening General Session
<i>Presiding:</i>	ROBERT NAKAMOTO, Chairman, American Association of Public Welfare Information Systems Management Section; and Deputy Commissioner, Planning and Management Systems, Texas Department of Public Welfare, Austin, Texas
<i>Welcome:</i>	THE HONORABLE MELVIN H. EVANS, Governor of the Virgin Islands
<i>Greetings:</i>	EDWARD T. WEAVER, Executive Director, American Public Welfare Association, Washington, D.C.
9:30 a.m. — 10:30 a.m.	Plenary Session
<i>SUBJECT:</i>	SUPPLEMENTAL SECURITY INCOME PROGRAM
<i>Speaker:</i>	ELLIOT A. KIRSCHBAUM, Assistant to the Deputy Commissioner, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

Wednesday, September 25 (continued)

10:30 a.m. — 10:45 a.m.	Coffee Break
10:45 a.m. — 11:45 a.m.	Concurrent Sessions
WORKSHOP A	SYSTEMS CONSIDERATIONS IN AN UMBRELLA AGENCY
<i>Presiding:</i>	PHILIP J. SMITH , First Vice Chairman, American Association of Public Welfare Information Systems Management Section; and Administrative Assistant, Management Information Division, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma
<i>Discussant:</i>	JERRY POWELL , Data Processing Coordinator Analyst, New Jersey Division of Public Welfare, Trenton, New Jersey
WORKSHOP B	MEDICAID MANAGEMENT INFORMATION SYSTEM
<i>Presiding and Discussant:</i>	JAMES R. COLE , Senior Management Systems Consultant, Division of Medicaid Systems, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.
WORKSHOP C	TENNESSEE'S INTEGRATED WELFARE INFORMATION SYSTEM
<i>Presiding:</i>	FRED E. FRIEND , Commissioner, Tennessee Department of Public Welfare, Nashville, Tennessee
<i>Panelists:</i>	BARRY YOUNG , Vice President, Booz, Allen & Hamilton, Inc., Washington, D.C. ROBERT TRUITT , Vice President, Booz, Allen & Hamilton, Inc., Washington, D.C. BOB BRADFORD , Assistant Commissioner for Administration, Tennessee Department of Public Welfare, Nashville, Tennessee
WORKSHOP D	STATEWIDE COUNTY BASED SOCIAL SERVICES INFORMATION SYSTEM — COLORADO
<i>Presiding and Discussant:</i>	DAVID E. BARBEE , UNCO, Inc., Aspen, Colorado
11:45 a.m. — 12:15 p.m.	Break
12:15 p.m. — 2:00 p.m.	Luncheon Meeting
SUBJECT:	NATIONAL HEALTH INSURANCE — THE ROLE OF STATE AND LOCAL GOVERNMENTS
SPEAKER:	JAMES J. DELANEY II , Acting Associate Administrator for Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.
2:00 p.m. — 2:30 p.m.	Break
2:30 p.m. — 4:30 p.m.	Concurrent Sessions

Wednesday, September 25 (continued)

WORKSHOP A

Presiding:

Panelists:

FEDERAL-STATE RELATIONSHIPS

CHARLES F. McDERMOTT, Comptroller, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

JAMES J. TRAINOR, Director, Office of State Systems Operations, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

ALBERTA C. FROST, Branch Chief, Coupon Issuance Branch, Food Stamp Division, Food and Nutrition Service, U.S. Department of Agriculture, Washington, D.C.

LUCY THOMAS, Branch Chief, State Systems Interfaces, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

MIKE MASON, Policy Specialist, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

WORKSHOP B

Presiding and Discussant:

WORKSHOP C

Presiding:

Discussant:

WORKSHOP D

Presiding:

Panelists:

INTEGRATED CLIENT INFORMATION SYSTEMS

RAY SWIFT, Director, Division of Data Processing, Maine Department of Health and Welfare, Augusta, Maine

COST ALLOCATION SYSTEMS

ROBERT C. SKRIPAK, JR., Director, Bureau of Management Planning, New York State Department of Social Services, Albany, New York

D. THOMAS TAYLOR, Manager, Electronic Data Processing, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

NATIONWIDE DEMONSTRATION PROGRAM (NDP) TRANSFER: FLORIDA TO VIRGIN ISLANDS

GWENDOLYN C. BLAKE, Commissioner, Insular Department of Social Welfare, U.S. Virgin Islands

JUSTINE DEEGAN, Director, Research and Statistics, Insular Department of Social Welfare, U.S. Virgin Islands

ROBERT V. LONGDON, Computer Systems Analyst Supervisor, Division of Administrative Services Data Processing Center, Florida Department of Health and Rehabilitative Services, Jacksonville, Florida

HARRY BISKE, Supervisor of Income Maintenance, Insular Department of Social Welfare, U.S. Virgin Islands

4:30 p.m. — 5:15 p.m.

Exhibits, Demonstrations, and Discussion Period

5:30 p.m. — 7:00 p.m.

Governor's Reception, Government House

Thursday, September 26

8:00 a.m. — 9:00 a.m.

Registration

8:30 a.m. — 9:15 a.m.

Plenary Session

*Presiding:***FRED D. LOCKHART**, Assistant Director for State Operations, Division of Social Services, North Carolina Department of Human Resources, Raleigh, North Carolina*SUBJECT:***THE SRS RESEARCH AND DEMONSTRATION PROGRAM — OPPORTUNITIES FOR STATE PARTICIPATION***Speaker:***DAVID V. MASTRAN**, Special Assistant to the Associate Administrator for Planning, Research and Evaluation, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

9:15 a.m. — 10:15 a.m.

Plenary Session

*Presiding:***ROBERT NAKAMOTO**, Chairman, American Association of Public Welfare Information Systems Management Section*SUBJECT:***DELIVERY AND MANAGEMENT OF SOCIAL SERVICES***Speaker:***EDWARD T. WEAVER**, Executive Director, American Public Welfare Association

10:15 a.m. — 10:30 a.m.

Coffee Break

10:30 a.m. — 11:45 a.m.

Concurrent Sessions

WORKSHOP A**MANAGEMENT IMPLICATIONS OF QUALITY CONTROL INFORMATION***Presiding:***ROSALIE RYAN**, Information Systems Analyst, Division of Income Maintenance Systems, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.*Panelists:***DAVID T. MASON**, Secretary, Maryland Department of Employment and Social Services, Baltimore, Maryland**FRED D. LOCKHART**, Assistant Director for State Operations, Division of Social Services, North Carolina Department of Human Resources, Raleigh, North Carolina**WORKSHOP B****MODEL AUTOMATED FOOD STAMP SYSTEM***Presiding:***LARRY L. HEFFEL**, Chief, State Systems Branch, ADP Division, Food and Nutrition Service, U.S. Department of Agriculture, Washington, D.C.*Discussant:***DAWSON ENGLE**, Systems Analyst, Management Information Division, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma**WORKSHOP C****TEXAS SOCIAL SERVICE MANAGEMENT SYSTEM***Presiding and Discussant:***JOHN C. MUSGROVE**, Chief of Data Systems, Office of Planning and Management Systems, Texas Department of Public Welfare, Austin, Texas

Thursday, September 26 (Continued)

WORKSHOP D

*Presiding and
Discussant:*

11:45 a.m. — 1:00 p.m.

1:00 p.m. — 1:30 p.m.

Presiding:

1:30 p.m. — 2:30 p.m.

Presiding:

SUBJECT:

Speaker:

2:30 p.m. — 2:45 p.m.

2:45 p.m. — 4:30 p.m.

WORKSHOP A

*Presiding and
Discussant:*

WORKSHOP B

Presiding:

Panelists:

FEDERAL REGULATIONS AND ADP COSTS

JAMES J. TRAINOR, Director, Office of State Systems Operations, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

Lunch (Open)

Business Session

ROBERT NAKAMOTO, Chairman, American Association of Public Welfare Information Systems Management Section

Discussion will include:

1. Issues of Concern for the Section
2. Election of Officers for Next Biennium
3. Discussion of Site for Next Conference

Plenary Session

GARY PATENAUE, Secretary, American Association of Public Welfare Information Systems Management Section; and Management Systems Administrator, Division of Welfare, New Hampshire Department of Health and Welfare, Concord, New Hampshire

**PROFESSIONAL STANDARDS REVIEW ORGANIZATIONS (PSRO's) —
INFORMATION REQUIREMENTS**

To Be Announced

Coffee Break

Concurrent Sessions

MANAGEMENT INVOLVEMENT IN SYSTEMS

ROBERT NAKAMOTO, Chairman, Association of American Public Welfare Information Systems Management Section

ALABAMA SERVICE INFORMATION SYSTEM

JULIA J. OLIVER, Commissioner, Alabama Department of Pensions and Security, Montgomery, Alabama

HARRY S. CARTER, Assistant Professor, Department of Information Systems, Virginia Commonwealth University, Richmond, Virginia

ROBERT J. TEARE, Associate Professor of Management, College of Business Administration, University of Georgia, Athens, Georgia

ROBERT L. WELLS, Co-Project Director, Department of Management, College of Business Administration, University of Georgia, Athens, Georgia

Thursday, September 26 (continued)

WORKSHOP C

*Presiding and
Discussant:*

CONSULTANTS — USE, HOW AND WHEN

~~JERRY POWELL~~, Data Processing Coordinator Analyst, New Jersey Division of Public Welfare, Trenton, New Jersey

WORKSHOP D

Presiding:

SSI/SDX

CLEO A. GREEN, Administrator, Data Processing, Iowa Department of Social Services, Des Moines, Iowa

Panelists:

LUCY THOMAS, Branch Chief, State Systems Interfaces, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

MIKE MASON, Policy Specialist, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

4:30 p.m. — 5:15 p.m.

Exhibits, Demonstrations, and Discussions

6:00 p.m. — 7:30 p.m.

Social Hour

Friday, September 27

9:00 a.m. — 10:15 a.m.

Plenary Session

Presiding:

PHILIP J. SMITH, First Vice Chairman, American Association of Public Welfare Information Systems Management Section

SUBJECT:

DATA SECURITY, CONFIDENTIALITY AND PRIVACY

Speaker:

~~DAVID B.H. MARTIN~~, Special Assistant to the Secretary for Fair Information Practice, Department of Health, Education, and Welfare, Washington, D.C.

10:15 a.m. — 10:30 a.m.

Coffee Break

10:30 a.m. — 11:45 a.m.

Concurrent Sessions

WORKSHOP A

HEALTH MAINTENANCE ORGANIZATIONS (HMO's)

*Presiding and
Discussant:*

GERALD SIEGEL, Consultant, Sacramento, California

WORKSHOP B

MEDICAID WITH SUPPLEMENTAL SECURITY INCOME

Presiding:

GARY PATENAUDE, Secretary, American Association of Public Welfare Information Systems Management Section; and Management Systems Administrator, Division of Welfare, New Hampshire Department of Health and Welfare, Concord, New Hampshire

Panelists:

LUCY THOMAS, Branch Chief, State Systems Interfaces, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

Friday, September 27 (continued)

MIKE MASON, Policy Specialist, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

WORKSHOP C

SOCIAL SERVICES REPORTING STRUCTURE

*Presiding and
Discussant:*

JOAN GAFFNEY, Acting Director, Division of Human Services Systems, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

WORKSHOP D

PAPER CRISIS: MICROFORM

Presiding:

~~**FRANK GORDON**, Chief Research and Management Analysis, Baltimore Department of Social Services, Baltimore, Maryland~~

Discussant:

JAMES J. DELANEY II, Acting Associate Administrator for Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

11:45 a.m. — 1:30 p.m.

Lunch (Open)

Afternoon

Tours of the Virgin Islands

AMERICAN PUBLIC WELFARE ASSOCIATION
LOCATION OF AND ATTENDANCE AT
NATIONAL ROUND TABLE CONFERENCES: 1965, 1967, 1969, & 1971

Year	LOCATION		PROGRAM PARTICIPANTS BY AFFILIATION					Total Attendance ^{2/}
	City & State	Hotel	Total	Federal	State & Local Welfare	Other	Other ^{1/}	
1971	San Francisco, California	San Francisco Hilton	113	16	61	4	32	1,432
1969	Dallas, Texas	Adolphus and Baker Hotels	166	31	63	6	66	1,200
1967	Washington, D.C.	Shoreham	205	31	119	3	52	1,599
1965	Chicago, Illinois	Sheraton-Chicago	223	31	126	4	62	1,492

^{1/}Includes educators; systems analysis, management, and public relations consultants; representatives of philanthropic organizations (religious), insurance carriers, community action groups, employee (social welfare) associations, and organizations representing youth, the elderly, and disadvantaged persons; etc.

^{2/}Data on the affiliation of attendees, other than program participants, is not readily available.

AMERICAN PUBLIC WELFARE ASSOCIATION
1974 REGIONAL CONFERENCES
LOCATION, PROGRAM PARTICIPANTS, AND AVERAGE ATTENDANCE^{1/}

Region	LOCATION		Total	PROGRAM PARTICIPANTS			
	City & State	Hotel		Federal	State & Local Welfare	Other ^{2/}	Other ^{3/}
North-east	New York, New York	New York Hilton	153	12	105	1	35
South-east	Virginia Beach, Virginia	The New Cavalier	169	14	116	17	22
Central States	Des Moines, Iowa	Fort Des Moines	254	11	187	14	42
Western	Portland, Oregon	Sheraton	90	11	47	6	26

^{1/}APWA advised GAO that average attendance at its regional conferences was from 900 to 1,000. Data on the affiliation of those attending, other than program participants, is not readily available.

^{2/}Includes staff of the office of Attorney General or equivalent State officer; staff of State departments of administrative services, community affairs, etc.; elected State representatives; judges; and other public officials.

^{3/}Includes educators; systems analysis, management, and public relations consultants; representatives of philanthropic organizations (religious), insurance carriers, community action groups, employee (social welfare) associations, and organizations representing youth, the elderly, and disadvantaged persons; etc.

AMERICAN ASSOCIATION OF PUBLIC WELFARE ATTORNEYS, APWA
LOCATION OF AND ATTENDANCE AT ANNUAL CONFERENCES: 1968-1974

ENCLOSURE IV

Year	LOCATION		Total	AFFILIATION			
	City & State	Hotel		Federal	State & Local		Other ^{2/}
					Welfare	Other ^{1/}	
1974	Atlanta, Georgia	Hyatt Regency	177	12	124	33	8
1973	Philadelphia, Pennsylvania	Philadelphia-Sheraton	102	10	71	16	5
1972	Denver, Colorado	Brown Palace	107	8	71	19	9
1971	San Francisco, California	Hilton	110	8	65	33	4
1970	Portland, Maine	Lafayette Town House	97	7	74	10	6
1969	Dallas, Texas	Adolphus	94	11	64	7	12
1968	New Orleans, Louisiana	The Monteleone	94	6	61	14	13

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^{1/}Staff members of the office of Attorney General or equivalent State officer and city or county attorneys (counsels) not affiliated with welfare departments.

^{2/}Includes educators in law and social welfare and representatives of philanthropic organizations (religious), insurance carriers, and associations of attorneys (public and private).

ENCLOSURE IV



American Association of Public Welfare Attorneys
of the
American Public Welfare Association

1155 16th Street, N.W. • Suite 201 • Washington, D.C. 20036 • Telephone (202) 833-9250

Officers

PRESIDENT
Walter E. White
Washington

VICE PRESIDENT
J.I.M. Caldwell, Jr.
Oklahoma

SECRETARY
Ann T. Hunsaker
Kentucky

PAST PRESIDENT
Douglas D. Doane
Colorado

PRESIDENT EMERITUS
Felix Infausto
New York

September 27, 1974

TO: MEMBERS & INTERESTED INDIVIDUALS
AMERICAN ASSOCIATION OF PUBLIC
WELFARE ATTORNEYS

FROM: J. I. M. Caldwell, Jr.
Vice President & Conference Coordinator
AAPWA

SUBJECT: SEVENTH NATIONAL CONFERENCE, AAPWA
Atlanta, Georgia
December 1-4, 1974

Regional Officers

NORTHEAST REGION
James Horton
District of Columbia
Chairman
J. A. DeMarco
Massachusetts
Representative

SOUTHEAST REGION
Karen C. Kincannon
Virginia
Chairman
Mary Pallotta
Georgia
Representative

CENTRAL STATES
Paul H. Coleman
Ohio
Chairman
Earl G. Buehler
Wisconsin
Representative
Robert R. Northcutt
Missouri
Alt. Representative

MOUNTAIN STATES
Robert Krogstad
South Dakota
Chairman
E.D. Wamsholz
Nebraska
Representative

SOUTHWEST REGION
Robert D. Craig
Oklahoma
Chairman
James G. Huber
New Mexico
Representative

WESTERN REGION
Elizabeth Palmer
California
Chairman
William C. Loos
Utah
Representative

On behalf of the Executive Committee of the Association, I would like to announce and invite you to attend the Seventh National Conference of the American Association of Public Welfare Attorneys. This conference and workshop will be held December 1-4, 1974, at the Hyatt Regency Atlanta, Atlanta, Georgia.

As you may already know, the Association is comprised of members of the Bar and the American Public Welfare Association, who are actively engaged as employees of a public welfare agency or as employees of the Office of Attorney General or equivalent officer. It was organized to provide a forum for the discussion of legal issues pertaining to the administration of public welfare and to provide for the interchange of experience and knowledge relating to the development of public welfare litigation and policy. With the trends of recent years toward coordinated, nation-wide legal activity, Association efforts to bring together governmental attorneys from all levels and facets of Public Welfare, especially as reflected in the annual conference, have gained increasing significance. Considering the current "state of the art", this year's conference, which has been specifically

designed as an intensive, staff development workshop, eligible for FFP at 75% under many state plans, may well be most useful and important to you and the programs with which you are involved.

As always, this conference is open to all interested individuals. Only those meetings transacting official Association business will be limited; all other sessions are open and all attendees are strongly urged to participate in each day's sessions. The variety of critical problem areas and the short duration of this conference has again mandated concurrent sessions, which are outlined in the attached Agenda. I would, therefore, encourage you to spread the word around, to encourage the broadest possible participation, so that you and your office may benefit to the fullest from this conference. In addition to the tentative agenda, I have also attached a pre-registration form. It may be reproduced at will, but it should be completed and returned as soon as possible by all persons who are interested in attending the conference. Hotel reservation and information packets and agendas will be sent in the very near future to those who return this form to me by October 15, 1974.

For specifics, I submit the following:

DATE: Officially starts at 8:00 P.M., Sunday, December 1, 1974, with an extremely important regional workshop. It extends through 5:00 P.M., Wednesday, December 4, 1974.

PLACE: Hyatt Regency Atlanta, 265 Peachtree Street, N.E., Atlanta, Georgia. Rates for Singles: \$20.00 per night; for Doubles/Twins: \$37.00 per night.

REGISTRATION: Conference fees will include costs of materials, coffee breaks, receptions, and three meals during the conference, including the conference dinner, and will be approximately \$45.00 for APWA members, \$60.00 for non-members.

Act now! All of us on the Executive Committee look forward to meeting you in Atlanta and to an extremely productive and stimulating conference.

TENTATIVE AGENDA

Sunday, December 1:

2:00 P.M. - 6:00 P.M.
Registration

3:00 P.M.
Executive Committee Meeting

7:00 P.M.
Conference Reporters Meeting

8:00 P.M. - 10:00 P.M.
Regional Caucus and Workshop

Monday, December 2:

7:30 A.M.
Registration

8:00 A.M. - 9:15 A.M.
Breakfast
Kick-Off

9:15 A.M. - 10:30 A.M.
AAPWA Affairs & Regional Reports

10:30 A.M. - 10:45 A.M.
Coffee

10:45 A.M. - 11:30 A.M.
Session I (A)
Significant Legislation

11:30 A.M. - 12:15 P.M.
Session I (B)
Significant Litigation

12:15 P.M. - 1:30 P.M.
Lunch - Open

1:30 P.M. - 3:30 P.M.
Session II
A. Significant Litigation in Detail
B. Child Welfare Legislation
C. Fair Hearings - Recipients & Providers
D. The Role of Counsel

3:30 P.M. - 3:45 P.M.
Coffee

Monday (continued)

3:45 P.M. - 5:15 P.M.

Session III

- A. Child Welfare Litigation (continued)
- B. Overpayment & Recoupment
- C. Title XIX
- D. Flat Grant Implementation

5:30 P.M. - 7:00 P.M.

Reception

8:30 P.M. ----

Regional Caucuses

Tuesday, December 3:

9:00 A.M. - 10:30 A.M.

Session IV

- A. Paternity & Child Support
- B. Fraud - Recipients & Provider
- C. Title XIX (Continued)
- D. Administrator Liability

10:30 A.M. - 10:45 A.M.

Coffee

10:45 A.M. - 12:15 P.M.

Session V

Feds in Conflict - Regulations, Contracts, and
Litigation

12:15 P.M. - 1:30 P.M.

Lunch - Speaker: Legal Services Corporation

1:30 P.M. - 3:30 P.M.

Session VI

Feds in Commonality - General Counsel, SRS

3:30 P.M. - 3:45 P.M.

Coffee

3:45 P.M. - 5:00 P.M.

Session VII

Feds in Commonality - General Counsel, USDA

6:00 P.M. - 7:00 P.M.

Reception

7:00 P.M.

Conference Dinner

Wednesday, December 3:

8:30 A.M. - 10:30 A.M.

Session VIII

General Session (Members only)

10:30 A.M. - 10:45 A.M.

Coffee

10:45 A.M. - 12:30 P.M.

Session IX

NHI/Title XX

12:30 P.M.

Lunch for New Executive Committee

2:00 P.M. - 5:00 P.M.

Session X

Feds in Commonality - General Counsel, SSA(SSA)

5:00 P.M.

Conference Adjourns



**American Association of Public Welfare Attorneys
of the
American Public Welfare Association**

SEVENTH NATIONAL CONFERENCE
HYATT REGENCY HOTEL, ATLANTA, GEORGIA • DECEMBER 1-4, 1974

PROGRAM

Sunday, December 1

2:00 p.m. - 6:00 p.m.	Registration – Terrace Level
3:00 p.m. - 5:00 p.m.	Executive Committee Meeting – English Suite
7:30 p.m. - 8:00 p.m.	Conference Reporters Meeting – English Suite
8:00 p.m. - 10:00 p.m.	Regional Caucuses – Unstructured Workshops – Falcon Room (Hosted Bar)

Monday, December 2

7:30 a.m.	Registration – Terrace Level
8:00 a.m. - 9:15 a.m.	The Kick-Off Breakfast – Tudor Room
<i>Hostess:</i>	MARY D. PALLOTTA, Legal Services Officer, Georgia Department of Human Resources, Atlanta, Georgia
<i>Presiding:</i>	WALTER E. WHITE, President, American Association of Public Welfare Attorneys; and Assistant Attorney General, Washington Department of Social and Health Services, Olympia, Washington
<i>Speaker:</i>	ROBERT J. LIPSHUTZ, Vice Chairman, Georgia Board of Human Resources; and Attorney at Law, Atlanta, Georgia
9:15 a.m. - 10:00 a.m.	Opening General Session – Stuart Room
<i>Presiding:</i>	WALTER E. WHITE, President, AAPWA
<i>Welcome:</i>	RICHARD M. HARDEN, Commissioner, Georgia Department of Human Resources, Atlanta, Georgia
<i>Greetings:</i>	EDWARD T. WEAVER, Executive Director, American Public Welfare Association, Washington, D.C.

Monday, December 2 (Continued)

AAPWA Affairs: The Year in Retrospect

Program: WALTER E. WHITE, President, AAPWA

Fiscal: ANN T. HUNSAKER, Secretary, AAPWA; and Attorney, Office of the Counsel, Kentucky Department for Human Resources; Frankfort, Kentucky

Regional Activities: PAUL H. COLEMAN, Chairperson, Central States Region
ROBERT D. CRAIG, Chairperson, Southwest Region
JAMES HORTON, Chairperson, Northeast Region
KAREN C. KINCANNON, Chairperson, Southeast Region
ROBERT KROGSTAD, Chairperson, Mountain States Region
ELIZABETH PALMER, Chairperson, Western Region

The Conference

Resolutions, Committees, et al: WALTER E. WHITE, President, AAPWA

Agenda Review: J.I.M. CALDWELL, Vice President and Program Coordinator, AAPWA; and Assistant General Counsel, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

The Year Ahead

By-Laws, "Number 8," et al: WALTER E. WHITE, President AAPWA

"Welfare Rights Newsletter": LEIGH EMERSON KOMAN, Staff Attorney, National Association of Attorneys General, Committee on the Office of the Attorney General, Raleigh, N.C.

10:00 a.m. - 11:00 a.m.

Training Session I - Stuart Room

Chairperson: J.I.M. CALDWELL, Vice President, AAPWA

Subject: Significant Legislation: Income Supplement Program

Speaker: ALAIR A. TOWNSEND, Research Director, Subcommittee on Fiscal Policy, Joint Economic Committee, United States Congress, Washington, D.C.

11:00 a.m. - 11:15 a.m.

Coffee Break - Stuart Room

11:15 a.m. - 12:15 p.m.

Training Session II - Stuart Room

Chairperson: ELIZABETH PALMER, Chairperson, Western Region, AAPWA; and Deputy Attorney General, California Office of the Attorney General, San Francisco, California

Subject: Significant Litigation: An Overview

Participants: PAUL H. COLEMAN, Chairperson, Central States Region, AAPWA; and Assistant Director, Ohio Department of Public Welfare, Columbus, Ohio
ROBERT D. CRAIG, Chairperson, Southwest Region, AAPWA; and Consulting Attorney, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma
JAMES HORTON, Chairperson, Northeast Region, AAPWA; and Chief, Fair Hearings and Regulations Division, District of Columbia Department of Human Resources, Washington, D.C.

Monday, December 2 (Continued)

KAREN C. KINCANNON, Chairperson, Southeast Region, AAPWA; and Assistant Attorney General, Office of the Attorney General, Richmond, Virginia

ROBERT KROGSTAD, Chairperson, Mountain States Region, AAPWA; and Chief, Legal Services, Division of Social Welfare, South Dakota Department of Social Services, Pierre, S.D.

12:15 p.m. - 1:30 p.m.

Lunch (Open)

1:30 p.m. - 3:30 p.m.

Training Session III – 4 Concurrent Sessions

A. Significant Litigation in Detail – French Suite

Chairperson:

ELIZABETH PALMER, Chairperson, Western Region, AAPWA

Participants:

KENNETH C. CURTIN, Executive Assistant for Legal Affairs, Ohio Department of Public Welfare, Columbus, Ohio

CARL H. HARPER, Regional Attorney, Region IV, Department of Health, Education, and Welfare, Atlanta, Georgia

FELIX INFAUSTO, President Emeritus, AAPWA; and Deputy Commissioner for Legal Affairs, New York State Department of Social Services, Albany, N.Y.

JAMES M. MOOSE, Jr., Deputy Director, Legal Affairs, California Department of Benefit Payments, Sacramento, California

B. Child Welfare Legislation & Litigation – The Significant Federal and State Issues – Italian Room

Chairperson:

PAUL H. COLEMAN, Chairperson, Central States Region, AAPWA

Participants:

FRANK BOGARDUS, Administrative Assistant, Office of Legal Affairs, New York State Department of Social Services, Albany, New York

BRENDAN CALLANAN, Project Director, Interstate Compact on the Placement of Children, APWA, Washington, D.C.

EVE PECK, Attorney, Division of Family Services, Florida Department of Health and Rehabilitative Services, Jacksonville, Florida

C. Fair Hearings – Recipient & Provider – Austrian Room

Chairperson:

JAMES HORTON, Chairperson, Northeast Region, AAPWA

Participants:

EARL G. BUEHLER, Chief Attorney, Division of Family Services, Wisconsin Department of Health and Social Services, Madison, Wisconsin

DAVID L. KALIB, Assistant Attorney General, Vermont Department of Social Welfare, Montpelier, Vermont

MARX S. LEOPOLD, General Counsel, Pennsylvania Department of Public Welfare, Harrisburg, Pennsylvania

PETER MULLANY, Principal Hearing Examiner, Legal Division, New York State Department of Social Services, Albany, N.Y.

JAMES SHAMPO, Attorney Examiner, Division of Family Services, Wisconsin Department of Health and Social Services, Madison Wisconsin

D. The Role of Counsel – Lancaster A Room

Organizational Structure

Policy-Making Bodies and Other Legal Organization Relationships

The Coordination of Litigation

Monday, December 2 (Continued)

Chairperson: JEROLD A. PROD, Chief Deputy Director, Program and Legal Operations, California Department of Benefit Payments, Sacramento, California

Participants: RICHARD A. GRISCOM, General Counsel, New Mexico Health and Social Services Department, Santa Fe, New Mexico

THEODORE LOSIN, Assistant Attorney General, Maryland Department of Employment and Social Services, Baltimore, Maryland

CLYDE P. McLENDON, Assistant Attorney General, Alabama Department of Pensions and Security, Montgomery, Alabama

ROBERT R. NORTH CUTT, Chief Counsel, Division of Family Services, Missouri Department of Social Services, Jefferson City, Missouri

CARMEN SHANG, Associate Counsel, New York State Department of Social Services, Albany, New York

FRANCES WHITE, Chief, SSI Branch, Office of General Counsel, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

LORNA L. WILLIAMS, Special Assistant Attorney General, Legal Division, Iowa Department of Social Services, Des Moines, Iowa

3:30 p.m. - 3:45 p.m. Coffee Break - Exhibit Level Corridor

3:45 p.m. - 5:15 p.m. Training Session IV - 4 Concurrent Sessions

A. Child Welfare Litigation - A Purview of Procedures in State & Federal Courts - French Suite

Discussion Leader: LORNA L. WILLIAMS, Special Assistant Attorney General, Iowa Department of Social Services

B. Overpayments & Recoupment - "To 'Coupe' or Not to 'Coupe,' That is the Question (w/apologies)" - Italian Room

Chairperson: CARMEN SHANG, Associate Counsel, New York State Department of Social Services

Participant: DONALD THAYER, Director, Office of Policy Control, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

C. Title XIX - "HMO's" - Austrian Room

Chairperson: EARL G. BUEHLER, Chief Attorney, Division of Family Services, Wisconsin Dept. of Health and Social Services

Participants: JUDY BOGGS, Legal Assistant, Office of Policy Control, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

JOHN DIEHL, Supervisor, HMO Unit, Minnesota Department of Public Welfare, St. Paul, Minnesota

D. Flat Grant Implementation - And the Problems It Entails - Lancaster A Room

Chairperson: GEORGE L. GRUMLEY, Special Assistant Attorney General, State of Illinois, Chicago, Illinois

Participant: THOMAS L. FABEL, Deputy Attorney General, Office of the Attorney General, St. Paul, Minnesota

Monday, December 2 (Continued)

6:00 p.m. - 7:30 p.m. Reception (No Host) – York Room
 7:30 p.m. - 9:00 p.m. Dinner (Open)
 9:00 p.m. Regional Caucuses – Essex Suite

Tuesday, December 3

8:00 a.m. Registration – Terrace Level
 8:30 a.m. - 10:30 a.m. Training Session V – 4 Concurrent Sessions

A. Paternity & Child Support – SRS Agreement Expectations and the Drafting and Implementation Thereof – Lancaster A Room

Chairperson: ANN T. HUNSAKER, Secretary, AAPWA

Participants: DAVID BAILEY, Director, Office of Central Registry, Michigan Dept. of Social Services, Lansing, Michigan
 LOUIS B. HAYS, Senior Legal Adviser, Office of Policy Control, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.
 GERTRUDE LINEHAN, Director, Child Support Enforcement Unit, Massachusetts Department of Public Welfare, Boston, Massachusetts
 MAX SMITH, Administrator, Child Support Recovery Unit, Iowa Dept. of Social Services, Des Moines, Iowa
 TRACY TEAL, Chief, Child Support Recovery Unit, Georgia Department of Human Resources, Atlanta, Georgia

B. Fraud – Recipient & Provider – Lancaster B Room

Chairperson: ROBERT R. NORTHCUTT, Chief Counsel, Division of Family Services, Missouri Department of Social Services

Participants: FRANK BOGARDUS, Administrative Assistant, Office of Legal Affairs, New York State Dept. of Social Services
 DONALD KAMERER, Senior Attorney, Division of Family Services, Missouri Department of Social Services, Jefferson City, Missouri

C. Title XIX – “Everything You Always Wanted to Know, but . . .” – Tudor Room

Chairperson: EARL G. BUEHLER, Chief Attorney, Division of Family Services, Wisconsin Dept. of Health and Social Services

Participants: JUDY BOGGS, Legal Assistant, Office of Policy Control, SRS
 EVE CLARK, Assistant Director, Public Assistance Division, Indiana Department of Public Welfare, Indianapolis, Indiana
 JOHN W. CREWS, Assistant Attorney General, Office of the Attorney General, Richmond, Virginia
 JOHN DANIELS, Assistant Attorney General, Office of the Attorney General, Minneapolis, Minnesota